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CHARLES R. CUTTS
FACILITY DIRECTOR

REQUIRED KNOWLEDGES, SKILLS, and ABILITIES: Ability to communicate effectively orally and in writing. Knowledge, skills and ability to recognize medical and psychiatric emergencies. Ability to interact with various types of people, including patients, peers, subordinates, supervisors, public, etc., in delicate, frustrating or tense situations. Ability to make independent decisions, to take charge, to take moderate risks in situations not covered by existing procedure. Ability to provide care utilizing nursing process, standards of care and nursing plan of care. Ability to supervise the work of others, delegate, instruct, discipline, commend, and interview as needed to evaluate staff performance, ensure completion of tasks as

scheduled, assign work load, address complaints and orient new employees. Ability to evaluate effectiveness of treatment/training programs and establish priorities. Ability to operate medical equipment. Ability to provide education to patients.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screening is required. Security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.

HOW TO APPLY: Use an "Application For Professional Employment" (Exempt Classification) which may be obtained from the website below or the Bryce Hospital, Human Resources Department. Applications should be returned to the Bryce Hospital, Human Resources Department, 200 University Boulevard, Tuscaloosa, Alabama 35401 by **UNTIL FILLED** in order to be considered for this position. Indicate your Alabama nursing licensure number on your application as directed. Current nursing licensure must be presented for inspection at time of interview. **An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to the Human Resources Department at the above address.**

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

www.mh.alabama.gov